



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

REPLY TO THE
ATTENTION OF:

IMPA-FWA-ZA

22 AUGUST 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FWA Garrison Policy #17 - Fundraisers

1. References:

- a. Joint Ethics Regulation, DoD 5500.7-R, 30 Aug 93.
- b. AR 600-29, Fund-Raising Within the Department of the Army, 1 Jun 01.

2. All fundraising events conducted on Fort Wainwright are required to obtain prior approval from the FWA Garrison Commander. Fundraisers include, but are not limited to, bake sales, car washes, food sales (FRGs holding a chili sale at lunchtime), auctions, and raffles. All fundraising events, regardless of the location they are being held (PX, Commissary, unit/directorate buildings, billets, hangars, offices) require the FWA Garrison Commander's approval. No door-to-door solicitation is authorized.

3. The procedure to obtain FWA Garrison Commander approval is as follows: a minimum of 2 weeks in advance, a written request must be submitted to the FWA Garrison Commander's Administrative Office, Bldg 1555, Rm 109, telephone: 353-7662, facsimile: 353-7668. At a minimum, the following information must be included in the request:

- a. Name of organization sponsoring the fundraiser.
 - b. POC name and phone number.
 - c. Date and time of desired fundraiser.
 - d. Location of desired fundraiser.
 - e. Who will be participating in the fundraiser.
 - f. Purposes for which funds are being raised.
4. This memorandum supersedes Post Policy #25, SAB, dated 11 March 2002.
5. POC is FWA Garrison Administrative Office, 353-7662.

//original signed//
RONALD M. JOHNSON
LTC, SF
FWA Garrison Commander

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